

Office of Experiential Learning

Presentation Request Form

1. To request a presentation for your class, student organization or other event, please fill out the form below.
2. Please allow two (2) weeks advance notice for speaker requests when possible.
3. A representative from Experiential Learning will contact you within three (3) business days of receiving this request.
4. **ATTENTION! If you need confirmation before three (3) business days, please complete this form AND call Office of Experiential Learning at 575-646-1631.**

Requester Name:

Requester Title:

Academic Department/Student Organization:

Best Contact Phone #:

Best Contact E-mail (include full e-mail address):

Presentation Topics

A list of specific OEL units can be found below.

- Overview of Services - Cooperative Education and Internships
- Overview of Services - Maximizing Career Development
- Overview of Services - Handshake Seminar/Overview
- Overview of Services - Community Engagement and Outreach
- Overview of Services - Career Events Overview
- Overview of Services - All the above

Requested Date:

Requested Time:

Is class in person or online:

Location (Building and Room #):

Student Classification: *

- Freshman
- Sophomore
- Junior
- Senior
- Graduate

Additional Comments: